

How to Use This House Party Kit

Order the DVD for a donation of \$24 each: Place an online order for the DVD of View From a Grain of Sand (allow at least 10 working days to receive DVD). Or, mail in a completed order form with payment (allow at least 4-6 weeks to receive DVD). The online and paper order form are available at www.afghanwomensmission.org.

Copy materials: On the day of your house party, have copies of all the above flyers and forms available. Make sure there are enough forms for each of your guests.

Gather pledges and donations: After screening the film, pass out the Monthly Pledge Program Signup forms and encourage your guests to fill them out right away (if you wait, people will leave without filling them out, or will forget). Make sure they return the filled out forms to you rather than take them home. If people do not want to sign up for the pledge program, encourage them to make a one-time donation (cash, check made out to IHC/Afghan Women's Mission, or credit card donation using the one-time donation option on the signup form).

Have a discussion about the film: What did people think of the three women? Does the US bear responsibility for Afghan women losing their rights? What should the US do now? How can people help RAWA in their struggle? Encourage guests to order the film: Most of your guests will be truly moved after watching the film. Pass out order forms for the film if they want to throw their own house party or for private viewing.

Signup guests to stay in touch: Pass around our Guest Sign-in sheet if people want to stay connected to this issue. Afghan Women's Mission has an extremely low traffic list (1-2 emails per month) with an easy unsubscription option. We never share email addresses with any other organization.

Mail in Donations and Sign-in sheet: Soon after your party is over, mail in the checks, cash, any completed pledge forms, and guest sign-in sheets to Afghan Women's Mission at 2460 North Lake Avenue, PMB 207, Altadena, CA 91001, USA. Do not wait too long as checks and credit card donations need to be processed in a timely fashion.

Report back to AWM: Send photos of your event, as well as a description and/or testimonies from your guests to info@afghanwomensmission.org. We will post it to our website in order to encourage others to do the same.

Host's House Party Check List – print this sheet to help organize your event

3-4 Weeks Before Party:

- Secure location for your party
- Order DVD copy of View From a Grain of Sand from www.afghanwomensmission.org.
- Send out invitations to friends, family, colleagues and neighbors.

2 Weeks Before Party:

- If you are serving food and drinks, plan your menu OR if it is a potluck, coordinate the menu items with your guests.

1 Week Before Party:

- Make sure the DVD has arrived. If not, email dvd@afghanwomensmission.org immediately.
- Test the DVD on your DVD player.
- Make follow up calls or send emails to guests, reminding them to RSVP if they haven't already done so
- Download all the flyers from the House Party Kit and make enough copies for all guests.
- Email info@afghanwomensmission.org to let us know you're organizing a house party.

Day Before Party:

- Purchase drinks, flowers, etc.
- Confirm menu

Day of Party:

- Welcome guests and briefly tell them why you have organized the party.
- Serve drinks, distribute flyers and get ready to watch the film.
- Set aside 80 minutes to watch the film.
- Have a discussion about the film and urge guests to sign up for the monthly pledge program or make one-time donations. *TIP: Despite their best intentions, most people will not give money unless directly asked, so don't be shy!*
- Pass around the sign-up sheet for people to sign up for our mailing list. Remind them that it is a private, very low-traffic list, with no more than 1-3 emails a month.
- Serve food and continue discussion.
- Thank your guests before they leave

Day After Party:

- Add up all donations and write them down on a sheet of paper and keep a copy for yourself.
- Enclose this sheet along with the donations, monthly pledge forms, and sign up sheets in an envelope and mail it to: **Afghan Women's Mission 2460 North Lake Avenue, PMB 207, Altadena, CA 91001**. To prevent mail theft, please consider sending registered mail or Fed Ex.

2 Weeks After the Party:

- Email info@afghanwomensmission.org to make sure we have received the donations.